



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
MARCH 11, 2014  
7:00 PM**

**MEETING CALLED TO ORDER AT 19:00. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER DELP.**

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the regular meeting on February 11, 2014.** *Commissioner Delp made a motion to approve the minutes as written for the February 11, 2014 regular meeting. Commissioner McPherson seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasure's Report.** Commissioner Gorris delivered the Treasurer's reports to the commissioners. He instructed the commissioners to review the Balance Sheet and offered to answer any questions. Hearing none, Commissioner Gorris next instructed the commissioners to refer to the Income Statement where he stated that the year to date Impact Fee revenue is \$13,562.90 which is 68% of budget. In order to meet the budget, the balances for the 5<sup>th</sup> month of the fiscal year should be around 42% of the 100% budgeted total amount for each line item so the Impact Fees are currently 26% over benchmark for the 5<sup>th</sup> month of the fiscal year. Commissioner Gorris stated that he was hopeful that, if the growth continues, the Impact Fees revenue balances will finish the fiscal year around \$40,000. Commissioner Gorris stated that the salaries, vacation pay and sick pay line items are slightly above benchmark but stated it is nothing he is alarmed by. Commissioner Gorris shared with the board a few of the other expense line items are above the 42% benchmark but those are not line items that experience regular monthly spending but rather large payments in the beginning of the fiscal year.

Commissioner Gorris instructed the board to turn to the forecast spreadsheet. Commissioner Gorris pointed out the Fiscal Year 2015 (11/30/2014 calendar year) low bank balance of \$115,052. He stated that he reviewed previous month's forecast in order to determine the trending. In December 2013, the low bank balance projection was \$83,000. In January 2014, the low bank balance projection was \$88,000. In February 2014, the low bank balance projection was \$82,000. Commissioner Gorris stated that the trend is inching higher which is positive for the District. *Commissioner McPherson made a motion to accept the Treasurer's report as read for February 2014. Commissioner Delp seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve recommendation to purchase a boat.** Chief Kanzigg addressed the commissioners with his recommendation to purchase a 19' Guardian Boat from Brunswick Commercial and Government Products, Inc for \$45,970.00 in order to replace the inflatable Zodiac currently in service. *Commissioner Gorris made a motion to approve Chief Kanzigg's recommendation as presented and move forward with purchasing the boat as laid out in the recommendation. Commissioner McPherson seconded the motion.*

Commissioner Gorris stated in discussion of his motion that he feels like the purchase is overdue. Commissioner Szymanski asked which department has the nearest boat to us. Chief Kanzigg answered the City of Gulf Breeze. Chief informed the commissioners that the City of Gulf Breeze has the same boat as the one he is recommending except the City's boat is larger. The City of Gulf Breeze's boat is 3 years old. Chief Kanzigg informed the commissioners that MFD's boat is the only other boat between Destin and the City of Gulf Breeze. He further stated that the City of Gulf Breeze can only launch their boat at Shoreline or 3 Mile Bridge due to its size. Commissioner Szymanski asked if we were able to launch this recommended boat anywhere. Several commissioners asked questions about specifics ramps. Chief Kanzigg informed the commissioners that we would be able to launch the boat anywhere with a good tide, with the exception being Bal Alex. Chief Kanzigg stated that Bal Alex will be questionable as we were not able to launch the inflatable Zodiac at Bal Alex. Chief Kanzigg stated that he had recently spoken with County Commissioner Lynchard about the potential of having Oriole Beach ramp dredged. He was referred to the EPA and Army Corp of Engineers who have no intentions of dredging due to the grass beds. Chief Kanzigg mentioned the thought of submitting a letter to Congressman Miller requesting help with the task of having Oriole Beach ramp dredged. Chief Kanzigg stated that the canal can be used to launch the recommended boat, Holly by the Sea was usable with good tide, Oriole Beach can be used except in winter and Woodlawn Beach is a good access point. Commissioner Szymanski asked about the engine on the inflatable Zodiac. Chief Kanzigg stated that it was just replaced in 2013 so we should be able to recoup some money by selling it to offset the cost of the recommended boat. It was agreed, due to safety concerns, that the current inflatable Zodiac should not be placed in Surplus nor should it be donated to another department, agency or organization. Several commissioners had questions about the logistics of loading patients into the recommended boat versus the inflatable Zodiac. Chief Kanzigg informed the commissioners that adding a load door to the boat will

increase the cost by about \$6,000. Chief Kanzigg stated that other options are being pursued such as purchasing and mounting equipment to the boat which will allow patients to be winched into the boat. *Discussion was complete. Commissioner Szymanski called for a vote. All were in favor; motion carried.*

**Agenda Item; Approve updated 5 year plan.** Commissioner Szymanski stated that his thought would be to table this item until the April meeting to allow the commissioners additional time to review the document. Commissioner Delp stated that he had given significant input to staff on the document and corrections were made based on his recommendations and requests. The commissioners have a printed copy of the corrected updated version but have not been emailed the most recent version. Commissioner Gorris asked Chief Kanzigg to email the most recent copy to all commissioners and agreed that the item should be tabled until April to allow for further review. *Commissioner Gorris made a motion to table the 5 year plan until the April 2014 meeting. Commissioner McPherson seconded the motion. All were in favor; motion carried.*

**Chief's Report.** Chief Kanzigg discussed the District's February 2014 business.

**Public Comment:** No public comment  
**No further items were presented.**

**Adjourn;** *Commissioner Delp made a motion to adjourn the meeting. Commissioner McPherson seconded the motion. All were in favor, motion carried. Meeting adjourned at 1925.*

---

**Dave Szymanski, Chairman**

---

**Date:**

---

**Richard Delp, Secretary**

---

**Date:**