



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
AUGUST 14, 2012  
7:00 PM**

**MEETING CALLED TO ORDER AT 19:00. COMMISSIONER SZYMANSKI LED THE PLEDGE OF ALLEGIANCE. INVOCATION LED BY COMMISSIONER GORRIS**

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the regular meeting on July 10, 2012.** *Commissioner Gorris made a motion to accept the minutes as written for the July 10, 2012 meeting. Commissioner Isakson seconded the motion. All were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Presentation of the Randall Garrett Scholarship to Stephen Clark, Jr.** Chief Kanzigg introduced Stephen Clark, Jr. and his father, Steve Clark, Sr. who is a Santa Rosa County Sheriff Deputy. Steve Clark, Sr. is a volunteer fire fighter for Gulf Breeze and provides a great service to Midway Fire District with the photos he takes at fires and vehicle accidents. As recipient of the Randall Garrett Scholarship, Stephen Clark, Jr. will attend the Midway Fire District Fire Academy.

**Agenda Item; Promotional Ceremony for Battalion Chief Ernie Johnson and Lieutenant Jake Noa.** Chief Kanzigg recognizes Lt. Noa and BC Johnson for their hard work and dedication to Midway Fire District and its community. Chief Kanzigg presented Lt. Noa with a red fire helmet which signifies a supervisor position on scene. Jake's wife, Michelle pins his Lt. badge on him. Lt. Noa thanks the board and the community for the opportunity to serve. Chief Kanzigg recognizes BC Johnson and invites his wife Heather to pin his badge on him. BC Johnson has held a supervisor position with Midway Fire District for 9 years.

**Agenda Item; Treasure's Report.**

Commissioner Gorris directed the board to refer to the 2013 tentative budget and the forecast spreadsheet that includes the 5 yr. plan expenditures. The forecast spreadsheet extends to fiscal year 2019. The projected revenues and day to day operational expenditures are reflected as well as the asset expenditures that are spelled out in the 5 Yr. plan that was voted upon several months ago by the Board. Commissioner Gorris points out that the asset expenditures are \$35k in FY 2013 for a BC vehicle, \$40k in FY 2014 for heart monitors, \$30k in 2015 for extrication equipment and \$10k in FY 2017 to replace the server. With these asset purchases forecasted into the model, the lowest cash flow point the district reaches is \$219k in FY 2015.

Commissioner Gorris also pointed out that YTD, the district is about \$100k down in collection of budgeted taxes, which is 95% of the revenue source for MFD. The district does expect to collect these delinquent taxes but when is the question. The staff will reach out to the SRCTC for further insight. Each year, delinquent tax debt is sold by the SRCTC in order for the taxing authority and the tax collector to be made whole. The new owner of the tax debt collects the principle and interest of the debt when the homeowner pays the taxes or the property sells.

*Commissioner Gorris made a motion to accept the Treasurer's report as read.*

*Commissioner Eaton seconded the motion. All were in favor, motion carried.*

**Agenda item; Approve lease between Midway Fire District and Santa Rosa County**

**Sheriff.** Chief Kanzigg made a recommendation to the board to execute the presented lease between Midway Fire District and Santa Rosa Sheriff Wendell Hall. The lease is an annual lease that renews automatically each year on October 1, unless either party submits a notice in writing 60 days prior exercising the right to cancel. The Sheriff leases 4 offices and shares use of common areas at 1322 College Parkway from Midway Fire District. The monthly rent is \$550 paid by Sheriff Hall and \$650 monthly for utilities which is paid by Santa Rosa County. Also, as part of the agreement, the Sheriff employs an Administrative Clerk II, Nancy Bell, who is assigned to the Midway Fire District to aid Chief Kanzigg with his administrative needs.

*Commissioner Gorris made a motion to execute the lease as presented between Midway Fire District and Santa Rosa Sheriff Wendell Hall. Commissioner McPherson seconded the motion. All were in favor, motion carried.*

**Agenda Item; Discussion of Chief Kanzigg's employment contract.**

Chief Kanzigg made a request of the board to renew his existing contract with the added ability to instruct classes with the Fire Academy and the EMT Academy for additional compensation. The instructor role would only be performed after normal business hours and would not interfere with his regular duties as Fire Chief. The compensation would be \$22 per hour for each hour spent teaching, which is the same rate as the other instructors. Commissioner Gorris made the suggestions that rather than getting involved in paying a salaried person an hourly wage for a specific task, he would prefer to see the district

renew the Chief's contract with an increase to his annual salary. Commissioner Gorris is proposing to increase Chief Kanzigg by \$3,000 a year for a total of \$72,000 annually. The \$3,000 represents about a 4.3% increase and Chief Kanzigg has spent the last four years filling the role of the Fire Chief as well as a Battalion Chief every third day. Commissioner McPherson and Commissioner Szymanski were in agreement that Chief Kanzigg is well deserving of an even greater increase but the current budget simply isn't able to sustain a larger increase. The board values Chief Kanzigg and what he has done for this community.

Chief Curt Isakson, from the audience, made the suggestion that prior to Chief Kanzigg's next performance evaluation, the board conduct a salary study to determine what is sufficient for the Fire Chief. Chief Isakson assured the board, with the agreement of future Commissioner Richard Delp, that good Fire Chiefs are in high demand and that if Chief Kanzigg isn't being recruited now by other departments, he will be in the future. *Commissioner Gorris made a motion to renew Chief Kanzigg's contract for 3 years with a \$3000 per year salary increase for a total of \$72000 annually rather than the additional hourly compensation that Chief Kanzigg requested; Chief Kanzigg is free to instruct classes with either academy as he sees fit. Commissioner Eaton seconded the motion. All were in favor, motion carried.*

**Agenda Item; Discussion of pay raises for district employees.**

Commissioner Gorris requested this item be added to the agenda for discussion. Commissioner Gorris would like to see the district offer pay raises to the employees, even if it is only 1% this year and 2% next year. The employees have not gotten any additional pay increases since 2008 and all are well deserving. Every 1% pay increase represents about \$10,000 increase to the expenditures so 3% would be \$30,000 a year addition to the salary line item. Commissioner Gorris feels confident the budget can support the increase. Commissioner McPherson is in agreement with Commissioner Gorris that the employees deserve a raise. He feels that Midway employs a well skilled group of professionals that are a huge asset to this community and he doesn't want to lose any of them.

The item will be placed on the agenda for the September meeting.

**Chief's Report.** Chief Kanzigg discussed the district's July 2012 business.

**Public Comment:** No public comment  
**No further items were presented.**

**Adjourn;** Commissioner Isakson made a motion to adjourn the meeting. Commissioner Eaton seconded the motion. All were in favor, motion carried. Meeting adjourned at 19:45

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**Dave Szymanski, Chairman**

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**Date:**

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**William Eaton, Secretary**

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**Date:**