



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
September 14, 2010
7:00 PM**

MEETING CALLED TO ORDER AT 19:00. COMMISSIONER MCPHERSON LED THE PLEDGE OF ALLEGIANCE. INVOCATION LED BY COMMISSIONER MCPHERSON. COMMISSIONER GORRIS HAS AN EXCUSED ABSENCE; ALL OTHER COMMISSIONERS WERE PRESENT.

CONSENT AGENDA

Agenda Item 1; Approve the minutes from the regular meeting on August 10, 2010. Commissioner Szymanski made a motion to accept the minutes as written. Commissioner Eaton seconded the motion. All were in favor, motion carried.

ADMINISTRATIVE AGENDA

Agenda Item 3; Presentation from Wayne Hood with Underwood Anderson Insurance for insurance renewal. Commissioner Szymanski made a motion to accept the quote given by Wayne Hood and to renew the insurance policy. Commissioner Eaton seconded the motion. All were in favor, motion carried.

Agenda Item 2; Treasurer's Report. Missy Scarborough delivered the report in the absence of Commissioner Gorris. The board discussed the finances of the district. Commissioner Szymanski made a motion to approve the Treasurer's report. Commissioner Isakson seconded the motion. All were in favor, motion carried.

Agenda Item 4; Approval of the financial statement audit from O'Sullivan Creel for the year ended September 30, 2009. There were no significant findings by O'Sullivan Creel for the fiscal year 2009/2010 audit. Commissioner Szymanski made a motion to accept the audit. Commissioner Isakson seconded the motion. All were in favor, motion carried.

Agenda Item 5; Replace the Job Profile/Accounting Clerk job description with new job description Financial Administrator. All board members were given a copy of new job description and read silently. Commissioner Szymanski made a motion to accept change to job description. Commissioner Isakson seconded the motion. All were in favor, motion carried.

Agenda Item 6; Chief's annual evaluation. Commissioner McPherson discussed the outstanding evaluations left to complete and designated the end of month as deadline.

Agenda Item 7; Chief's Report. Chief Kanzigg discussed the District's August business.

No public Comment

Meeting was moved to Executive session at 19:42 and returned back from Executive Session at 20:00.

No further items were presented. Commissioner Szymanski made a motion to adjourn the meeting. Commissioner Eaton seconded the motion. All were in favor, motion carried. Meeting adjourned at 20:01.

Joe McPherson, Chairman

Date:

Shellie Isakson, Secretary

Date: