



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
OCTOBER 9, 2012
7:00 PM**

MEETING CALLED TO ORDER AT 19:00. COMMISSIONER SZYMANSKI LED THE PLEDGE OF ALLEGIANCE. INVOCATION LED BY COMMISSIONER SZYMANSKI

CONSENT AGENDA

Agenda Item; Approve the minutes from the regular meeting on September 11, 2012 and the special meeting on September 11, 2012 as well as the special hearing that began on September 25, 2012 and was recessed and continued on October 1, 2012.

Commissioner Isakson made a motion to accept the minutes as written for the September 11, 2012 regular meeting. Commissioner Eaton seconded the motion. All were in favor, motion carried.

Commissioner McPherson made a motion to accept the minutes as written for the September 11, 2012 special hearing. Commissioner Eaton seconded the motion. All were in favor; motion carried.

Commissioner Eaton made a motion to accept the minutes as written for the September 25, 2012 special meeting that was recessed and continued to October 1, 2012.

Commissioner Isakson seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Agenda Item; Treasure's Report.

Commissioner Gorris directed the board to refer to the Income Statement, Balance Sheet and to the Cash Flow Forecast spreadsheet. Commissioner Gorris reviewed the line items on the income and expense line items that ended the fiscal year significantly different

than the budget for those lines. Commissioner Gorris noted there were line items that ended the fiscal year under budget, on the expense side, but he felt the public cared more about the income items that fell short or the expense items that exceeded the budget.

INCOME

	Actual	Budgeted
Ad Valorem	1,831,251	1,933,477
Wal Mart grant	2,000	not budgeted
Donations	945	not budgeted
Impact Fees	26,790	10,000
Fire Aca.	29,620	35,000
EMT Aca.	65,077	30,000

EXPENSES

	Actual	Budgeted
Overtime	32,442	27,000
Sick pay	35,965	30,000
Utilities	37,135	32,500
Bldg/grounds	29,212	15,000
Computers	15,163	12,000
Service testing	9,650	4,500
Medical exp	212	2,500

Commissioner Gorris explained the expenses that exceeded the budget were all due to specific unavoidable expenses but they are not expected to become a pattern.

Commissioner Gorris made a motion to accept the Treasurer's report as read.

Commissioner Eaton seconded the motion. All were in favor, motion carried.

Agenda item; Renewal of health insurance with Underwood Anderson.

Chief Kanzigg presented his recommendation to the board to renew the same health insurance plan currently in place. The district, through the help of Underwood Anderson, offers United Health Care insurance coverage to all full time employees. The cost to employees will increase slightly but in exchange, the district will still be able to offer \$1150 to each employee to be used to offset high deductible cost.

Commissioner Gorris made a motion to accept the staff recommendation to renew the health insurance with United Healthcare. Commissioner Eaton seconded the motion. All were in favor; motion carried.

Agenda Item; Review of Actuarial Valuation of the Midway Firefighter's Pension Fund as of September 30, 2011.

Commissioner Gorris shared with the board that the Actuarial Valuation of the Midway Firefighter's Pension Fund, as of September 30, 2011 will have an impact on the district's annual budget over the next several years. Commissioner Gorris felt that the full discussion of this agenda item would be best served when Missy Scarborough, Financial

Administrator, is able to return to work and the board members have had the opportunity to review the valuations. *Commissioner Gorris made a motion to table the discussion of the Actuarial Valuation of the Midway Firefighter's Pension Fund to the November 2012 regular meeting. Commissioner Eaton seconded the motion. All were in favor; motion carried.*

Agenda Item; Approve funding for the replacement Battalion Chief vehicle.

Chief Kanzigg presented to the board the staff recommendation to accept the quote provided by Alan Jay Automotive Network for \$35,918 to replace the current Battalion Vehicle with a 2013 GMC Yukon, as outlined in MFD's 5yr. plan. The Board of Commissioners budgeted \$35,000 in the 2013 budget to replace the current Battalion vehicle. Chief Kanzigg's recommendation is to take the remaining \$918 from the contingency line item. Commissioner Gorris expressed concern about moving forward with this large ticket purchase before the annual tax revenues are received by the district. The district historically operates on reserve funds alone for the months of September, October and often times most of November each year. Chief Kanzigg advised the board that the above referenced vehicle would have a 60-90 day period, once ordered, before it would be ready for delivery and require payment.

Commissioner Gorris made a motion to accept the quote provided by Alan Jay Automotive for \$35,918 for a 2013 GMC Yukon to be used to replace the current Battalion vehicle. Commissioner McPherson seconded the motion. All were in favor; motion carried.

Agenda Item; Renewal of Dr. Landry's contract as Medical Director

Chief Kanzigg presented the staff recommendation to the Board of Commissioners to renew the annual contract with Dr. Kim Landry, Medical Director for an annual payment of \$14,000 to Dr. Landry. Chief Kanzigg noted that the only change to the contract was under the compensation section but was no financial change. The contract was revised to include the language "this contract will renew for regular periods of 1 year."

Commissioner Isakson made a motion to renew the annual contract with Medical Director Dr. Kim Landry. Commissioner Eaton seconded the motion. All were in favor; motion carried.

Chief's Report. Chief Kanzigg discussed the district's September 2012 business. Chief Kanzigg acknowledged the initiative of Fire Fighter Paramedic Michael McKenzie for successfully obtaining a grant for 30 smoke alarms which the district disburses and often install to residents in the district. Chief Kanzigg also recognized Battalion Chief Ernie Johnson for the grant that he wrote which awarded Midway Fire District extrication equipment in the amount of \$23,000 which was slated for fiscal year 2014 in the 5 year plan.

Chief Kanzigg reminded the Board of Commissioner of Midway Fire District's upcoming Open House on October 27, 2012

Public Comment: No public comment
No further items were presented.

Adjourn; Commissioner Gorris made a motion to adjourn the meeting. Commissioner Eaton seconded the motion. All were in favor, motion carried. Meeting adjourned at 19:44

Dave Szymanski, Chairman

Date:

William Eaton, Secretary

Date: