



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
November 8, 2016  
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER DELP.**

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the regular meeting on September 13, 2016; September 13, 2016 special meeting; and September 27, 2016 special meeting.** *Commissioner Cooley made a motion to approve the minutes as written for the September 13, 2016 regular meeting. Commissioner Murphy seconded the motion. All were in favor; motion carried.*  
*Commissioner Delp made a motion to approve the minutes as written for the September 13, 2016 special meeting. Commissioner Sadler seconded the motion. All were in favor; motion carried.*  
*Commissioner Murphy made a motion to approve the minutes as written for the September 27, 2016 special meeting. Commissioner Sadler seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Commissioner Delp presented the Treasurer's Report. The District received \$3,458.00 in impact fees for the month of September 2016. Midway Fire District finished FY 2016 with 4% over in budgeted revenue, 95% of expected expenses and placed \$25,000 back into the reserve account. *Commissioner Delp made a motion to accept the September 2016 Treasurer's Report as read and to amend 2015/2016 budget to \$2,828,026.00 which is a savings of \$144,322.00 from the budget approved in September 2015. Commissioner Cooley seconded the motion. All were in favor, motion carried.* For the month of October 2016 the District received \$5,051.88 in impact fees. There were no expenses outside of the day to day operations for the month of October. *Commissioner Delp made a motion to accept the October 2016 Treasurer's*

*Report as read. Commissioner Sadler seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve Chief Kanzigg's contract renewal & annual evaluation.**

Chief Kanzigg received an average score of 4.9 for his annual evaluation. The only recommended changes to Chief Kanzigg's contract were a budgeted \$3,000.00 raise and an additional \$600 annually for a Bachelor's degree. *Commissioner Murphy made a motion to approve Chief Kanzigg's contract renewal and annual evaluation. Commissioner Delp seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve 3% pay increase for all full time non-probationary employees (employees who took advantage of March 2016 MOU provisions are excluded from this increase).** Chief Kanzigg presented a recommendation to approve a budgeted 3% raise for all full time non-probationary employees effective 10/1/2016 that would be paid out after the first FY 2017 tax revenue check is received. Employees who took advantage of the March 2016 MOU provisions are excluded from this increase. *Commissioner Delp made a motion to approve a 3% pay increase for all full time non-probationary employees excluding those who took advantage of the March 2016 MOU provisions. Commissioner Cooley seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve employee vacation buy back.** Chief Kanzigg presented a recommendation to allow non-probationary employees to cash in up to 72 hours of vacation time. This option has been offered in November of each year to be paid out after the District has received its first revenue check. *Commissioner Murphy made a motion to approve vacation buy back up to 72 hours per employee for all full time non-probationary employees once the District receive its first revenue check. Commissioner Delp seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve C35 replacement vehicle.** Chief Kanzigg presented a recommendation for the purchase of a new Chief 35 vehicle. The FY 2017 budget allocated \$40,000 for the purchase of a new SUV. The current Fire Chief vehicle is a 2009 Suburban which will replace the 2005 inspector's truck. The inspector's truck will be kept as a back up for performing station duties and driving to training. The Florida Fire Chiefs and Florida Sheriffs Associations maintain a current list of bid proposals for every type of vehicle and equipment used by government agencies. Alan Jay Chevrolet, the bid winner for all Chevy Tahoe's sold in Florida, submitted a quote of \$39, 015.50 for a white 2017 Chevy Tahoe 4X4 which will include a tow package, emergency lights and siren, bucket seats, console, carpeted floors with floor mats, keyless door unlock remotes and start. The SUV should be delivered in late February or early March. This purchase is in line with the current approved 5 year strategic plan. *Commissioner Murphy made a motion to approve the purchase of a 2017 Chevy Tahoe 4X4 from Alan Jay Chevrolet not to exceed \$40,000.00 from the capitol budget funds. Commissioner Cooley seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve surplus of Fire Academy Engine.** Midway Fire District accepted a 1986 diesel powered Ford Grumman fire engine with air packs from Avalon

Fire District in June of 2010. This engine was given in exchange for 15 tuition free spots for Avalon Fire District in either the Fire Academy or EMT school. 6 of the 15 spots were filled and the remaining spots were forgiven when Midway gave Avalon a 1991 Pierce ladder truck. The training engine is serving no purpose as the Fire Academy has been closed but is costing the District for insurance, fuel, and maintenance. Avalon Fire District advised that they do not want the engine back. The District recommends the Board approve proper disposal of the training engine. Southern Scrap Company Inc. has agreed to accept the engine for scrap at a price of \$2,000.00 with delivery by Midway Fire District. *Commissioner Murphy made a motion to approve proper disposal of the Midway fire training engine to Southern Scrap Company Inc. Commissioner Coeey seconded the motion. All were in favor, motion carried.*

**Chief's Report.**

**Public Comment:** No public comment.

**Adjourn;** *Commissioner Murphy made a motion to adjourn the meeting. Commissioner Delp seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:24 PM.*

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**Dave Szymanski, Chairman**

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**Date:**

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**Bob Murphy, Secretary**

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**Date:**