



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
JUNE 13, 2017
6:00 PM**

MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER DELP.

CONSENT AGENDA

Agenda Item; Approve the minutes from the regular meeting on April 11, 2017. *Commissioner Murphy made a motion to approve the minutes as written for the April 11, 2017 regular meeting. Commissioner Cooley seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. Commissioner Delp presented the Treasurer's Report. The District received \$4,199.00 in impact fees for the month of May 2017. Midway Fire District received \$37,853.38 in ad valorem taxes for the month of May 2017. There were no unforeseen expenses for the month of May 2017. *Commissioner Delp made a motion to accept the May 2017 Treasurer's Report as read. Commissioner Murphy seconded the motion. All were in favor, motion carried.*

Agenda Item; Approve FY2016 Annual Audit. Kristen McAllister, Senior Manager with Warren Averett, presented the FY2016 Audit to the commissioners. All accounting policies and practices were found to be consistent and clear. No material weaknesses in internal control over financial reporting and compliance were identified as a result of the audit. There were no uncorrected misstatements as a result of the audit. There were no material proposed audit adjustments noted. There were no transactions during FY2016 for which there is a lack of authoritative guidance. There were no disagreements that arose during the course of the audit. No difficulties were encountered during the audit. There were no fraud or illegal acts to report. *Commissioner Delp made a motion to accept the September 30, 2016 Audited Financial Statement as presented. Commissioner Sadler seconded the motion. All were in favor, motion carried.*

Agenda Item; Update of May 4, 2017 Consolidation Meeting. It was decided at the May 4th Consolidation meeting that due to limited administrative office space and staff available at Holley Navarre Fire District and Navarre Beach Fire Department, Midway Fire District will host meetings of the committee. Dave Szymanski will chair the meetings which will be the fourth Tuesday of each month for the next six months at 9 AM. In order to remain transparent, the committee agreed a centralized website where all meeting materials and up to date information can easily be retrieved will be built. Midway Fire District offered to pay the domain name fee for the website. Dave Szymanski is building the website estimated to be complete by the next committee meeting. The committee asked each department to bring to the June 27, 2017 items of interest to be included in the feasibility study. The committee discussed how the cost for the study will be shared between the departments. The committee will vote on a cost allocation method at the June 27, 2017 meeting. The options are budget, square miles of District, population, call volume or simply by dividing the study cost by three. *Commissioner Murphy made a motion to provide Chairman Szymanski approval to agree to call volume as the allocation method preference of MFD and to approve an allocation method based on budget as the second choice of MFD if call volume method could not achieve a winning vote. Commissioner Delp seconded the motion. All were in favor, motion carried.*

Chief's Report.

Added Agenda Item; Discuss Additional \$25,000 homestead exemption on the ballot for 2018. Commissioner Delp requested the District discuss the Constitutional Amendment offering an additional \$25,000 homestead exemption for certain properties that will be on the November 2018 ballot. The extra \$25,000 will be applied to all non-school taxes. The amendment requires a statewide 60% yes vote to pass. If passed, the amendment will apply to 2019 taxes which will impact our budget beginning in the 2019/2020 budget. It is important the District take this into consideration beginning with the FY2018 budget for planning and forecasting purposes. *Commissioner Murphy made a motion to use July 11, 2017 regular meeting as a budget workshop session within the Treasurer's Report for this discussion. Commissioner Delp seconded the motion. All were in favor, motion carried.*

Public Comment: No public comment.

Adjourn; *Commissioner Murphy made a motion to adjourn the meeting. Commissioner Cooley seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:39 PM.*

Dave Szymanski, Chairman

Date:

Bob Murphy, Secretary

Date: