



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 10, 2018
6:00 PM**

MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER DELP.

CONSENT AGENDA

Agenda Item: Approve the minutes from the regular meeting on March 13, 2018. *Commissioner Delp made a motion to approve the minutes as written for the March 13, 2018 regular meeting. Commissioner Sadler seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item: Treasurer's Report. Commissioner Delp presented the Treasurer's Report. The District received \$6,916.00 in impact fees for the month of March 2018. There were no unforeseen expenses for the month of March 2018. Chairman Szymanski asked staff to project ad valorem revenue using a 2.0 millage rate for fiscal year 2019 and all future fiscal years currently included on the forecasting spreadsheet the commissioners review each month. *Commissioner Delp made a motion to accept the March 2018 Treasurer's Report as read. Commissioner Sadler seconded the motion. All were in favor, motion carried*

Agenda Item: 2018-2022 Strategic Plan. Chief Kanzigg presented the 2018-2022 Strategic Plan to the commissioners with the noted additions:

- 60 SCBA bottles in fiscal year 2021
- Replace Engine Bay doors in fiscal year 2022

The SCBA bottles will expire in 2021 therefore the District is required to replace them. The SCBA bottles were the District's primary request of the Santa Rosa County Commissioners to be purchased with Local Option Sales Tax (LOST), at no budget expense to the District. Simultaneously, the District, along with Holley Navarre Fire Department and Navarre Beach Fire Department, applied for a regional grant through FEMA to purchase the bottles for all three departments. Had the grant been awarded, the District would have revised the request to the SRCC to use LOST funds to replace the Engine Bay doors at Station 35 and Station 37. The District spends approximately \$5000

- \$6000 a year in repairs on the bay doors. Current estimates reflect it will cost roughly \$75,000.00 to replace all the doors. *Commissioner Murphy made a motion to approve the 2018-2022 Strategic Plan. Commissioner Delp seconded the motion. All were in favor, motion carried.*

Agenda Item: Adopt Resolution 18-01; a resolution to enter into a Master Lease agreement with BB&T, sponsored by Florida League of Cities Equipment Lease Program, to lease fire service equipment valued at \$100,000 or greater. With the adoption of Resolution 18-01, the Master Lease provisions allow the District to add future equipment purchases to the lease, as lease supplements, which saves the District some traditional acquisition cost and underwriting time delays. The Pierce Saber Custom Pumper is being financed for a term of 10 years at an interest rate of 3.23 percent. Once the lease documents are overnighted to BB&T for April 13, 2018 closing, the District will be forwarded \$449, 810.03 to pre-pay the Pierce Pumper to Ten-8 Equipment. The estimated in-service date of the apparatus is between 12-13 months from contract signing. The remaining \$50,189.97 will be forwarded to an acquisition fund to be used to purchase the necessary equipment for the apparatus to put it in service. *Commissioner Murphy made a motion to adopt Resolution 18-01. Commissioner Delp seconded the motion. All were in favor, motion carried.*

Chief’s Report.

Public Comment: No public comment.

Adjourn: *Commissioner Delp made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:39 PM.*

Dave Szymanski, Chairman

Date:

Bob Murphy, Secretary

Date: