



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
August 14, 2018  
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY CHAPLAIN DAVE CLARK.**

**CONSENT AGENDA**

**Agenda Item; Approve minutes from the regular meeting on July 10, 2018.**

*Commissioner Delp made a motion to approve the minutes as written for the July 10, 2018 regular meeting. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

**Agenda Item; Promotional ceremony for Lt. Levi Alderfer, Lt. Christopher Hart, Lt. Marcus Maggiano, Lt. William Moore, Lt. James Skipper, Lt. Michael Yeager.** Chief Kanzigg presented each Lieutenant with new collar brass, a new badge and their official promotion letter.

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Commissioner Delp presented the Treasurer's Report. The District received \$125.34 in ad valorem tax and \$5,681.00 in Impact Fees for the month of July. There were no expenses outside of the normal range for the months of July. *Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve FY2019 draft Tentative Budget.** The Board was presented a recommendation to approve the FY2019 draft Tentative Budget at \$3,665,994 and levy a 2.2 millage rate. The ballot of the November 2018 general election will present Florida voters with two constitutional amendments; one to extend a \$25,000 exemption to the assessed value of \$100,000-\$125,000 of all homestead properties and another amendment

to permanently cap the assessed value of all non-homestead properties to no more than ten percent increase over the prior year's assessed value. The financial impact of these amendments, assuming voter approval, is not fully known at this time but with 97% of the District's revenue ad valorem tax, staff strongly recommends preparing for a noticeable impact to the annual budget.

The District is currently capped through voter referendum to an annual millage rate increase of no more than two tenths of a mill. While the FY2019 tentative budget expenses do not require a millage rate of 2.2 mills to provide enough revenue to balance the budget, the forecast reflects less than \$500,000 in reserve funds at year end. Commissioner Sadler expressed his concerns regarding the District's reserve balance and would like to ensure tax payers are not over taxed simply to afford large amounts of money sitting around waiting for something to happen. Missy Scarborough estimated the District's labor, operational and capital expenses to be a total of around \$250,000 per month. *Commissioner Murphy made a motion to set a reserve balance of \$750,000 to be used for forecasting purposes. Commissioner Delp seconded the motion. All were in favor; motion carried. Commissioner Delp made a motion to approve a millage rate of 2.2 for FY2019 and a draft Tentative Budget of \$3,665,994. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

**Agenda Item; Discussion of remaining Social Security Tax rebate funds.** Chief Kanzigg suggests the Social Security rebate funds be earmarked for expenses related to the health and wellness of fire department personnel. In recent years, the fire service has made a noticeable effort to increase awareness about the cancer risk firefighters face and the increasing number of firefighters who die by suicide. Chief Kanzigg will be working with all employees to examine how these funds can be allocated to areas such as training, firefighter PPE, and behavioral and mental health resources.

**Added Agenda Item; Critical Incident Stress Management Class.** Commissioner Bob Murphy, Chaplain Dave Clarke and several District firefighters are currently attending a Critical Incident Stress Management (CISM) class hosted by Santa Rosa County Firefighters Association. Chaplain Joe LaCognata is the instructor for this internationally approved class which teaches how to provide support to First Responders. The class covers multiple disciplines from spiritual support to peer support as examples. The nature of the job as a First Responder exposes employees to traumas and tragedies like to other work sector. Commissioner Murphy would love to see more people complete this class and spread awareness to the need for more support to First Responders.

#### **Chief's Report.**

**Public Comment:** Former Commissioner and current resident Joe McPherson expressed his concern of across the board raises and would love the District to consider more merit-based raises in the future.

**Adjourn;** *Commissioner Delp made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor; motion carried. Meeting adjourned at 7:51 PM.*

\_\_\_\_\_  
**Dave Szymanski, Chairman**

\_\_\_\_\_  
**Date:**

\_\_\_\_\_  
**Bob Murphy, Secretary**

\_\_\_\_\_  
**Date:**