



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 13, 2018
6:00 PM**

MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. COMMISSIONER SZYMANSKI LED THE PLEDGE OF ALLEGIANCE. COMMISSIONER DELP LED THE INVOCATION.

CONSENT AGENDA

Agenda Item: Approve the minutes from the regular meeting on September 11, 2018, the September 11, 2018 Special Budget meeting, and the September 25, 2018 Special Budget meeting. *Commissioner Murphy made a motion to approve the minutes as written for the September 11, 2018 regular meeting, the September 11, 2018 special budget meeting, and the September 25, 2018 special budget meeting. Commissioner Delp seconded the motion. All were in favor; motion carried.* The October 9, 2018 meeting was canceled due to Hurricane Michael therefore no October 2018 minutes to approve.

ADMINISTRATIVE AGENDA

Agenda Item: Treasurer's Report. Commissioner Delp presented the Treasurer's Report. The District completed FY2018 with a budget of \$3,161,962.18. This amount represents 97% of the budget adopted in September 2017. The District received \$8,344.74 in ad valorem taxes and \$7,168 in Impact Fees for the month of October. *Commissioner Delp made a motion to amend the FY2018 budget to \$3,161,962.18. Commissioner Murphy seconded the motion. All were in favor, motion carried. Commissioner Delp made a motion to accept the October 2018 Treasurer's Report as read. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

Agenda Item: Recommendation to authorize FY2019 vacation buy back. Since 2010, Midway Fire District commissioners have approved a recommendation from Chief Kanizgg to allow non-probationary employees the option to cash in up to 72 hours of accrued vacation leave. Approving this recommendation will not cause the paid vacation leave line item to exceed the amount budgeted; funds are not to be paid out to employees until the District begins to receive tax revenue payments from the Tax Collector. *Commissioner Delp made a motion to approve the recommendation presented by Chief*

Kanzigg allowing each non-probationary employee to cash in up to 72 hours of accrued vacation leave. Commissioner Sadler seconded the motion. All were in favor; motion carried.

Agenda Item: Recommendation to approve FY2019 health insurance renewal. Each year, staff works closely with Dave Strohmeier evaluating a significant number of small business plans available through United Health Care (UHC) and Blue Cross Blue Shield (BCBS). The current medical plan offered to the employees is a United HealthCare transitional relief plan as it is considered a non-compliant Affordable Care Act Plan. Since MFD has less than 50 employees, the non-complaint plans remain available to renew. Renewing transitional relief plans allows the District to continue offering medical plans to the employees with lower annual deductibles, as compared to the deductibles offered with the Affordable Care Act compliant plans.

The transitional relief plans renew on a calendar year basis as opposed to a fiscal year basis. Typically, the soonest insurance carriers will submit rate quotes for the following calendar year is 60 days prior to renewal. As a result, this line item may exceed the budgeted amount by year end, depending on the census throughout the year.

Commissioner Delp made a motion to approve Chief Kanzigg's recommendation to renew the medical, dental and vision insurance policy with United Health Care for a total of \$273,144.21. Commissioner Murphy seconded the motion. All were in favor, motion carried.

Agenda Item: Chief Kanzigg's annual evaluation and contract review. Midway Fire District performs annual evaluations on all employees. The commissioners each meet with Chief Kanzigg and complete an evaluation of his performance throughout the fiscal year. The five evaluations are averaged into one score of 4.75 out of 5. All commissioners were very satisfied with Chief Kanzigg's leadership of the District over the past year. *Commissioner Sadler made a motion to accept the annual evaluation as and contract review as presented. Commissioner Murphy seconded the motion. All were in favor, motion carried.*

Agenda Item: Discuss final report from ESCI presented to the SSRFC committee. Over the past few months, ESCI has been working on a feasibility study for the South Santa Rosa Fire Consolidation Committee to consider options for consolidating or merging the Midway Fire District, Holley Navarre Fire District, and Navarre Beach Fire Department into one department. The final report was presented to the committee at the October meeting. Due to the upcoming holidays, the next committee meeting will be February 26, 2019. The committee members were provided a copy of the final report and tasked with reading and discussing it with the elected officials of each department to be prepared to discuss the direction of the committee at the February 2019 meeting.

Added Agenda Item: Commissioner Sadler presents a letter of resignation.

Commissioner Sadler informed the board members he and his wife will be moving out of District soon due to selling their home therefore he is no longer eligible to serve on the Board of Fire Commissioners. Commissioner Sadler expressed his appreciation for the time spent representing the citizen and employees of Midway Fire District and stated he

has come to believe the firefighters of Midway Fire District are some of the best in the region. Commissioner Sadler submitted a resignation to the Board of Commissioners effective December 1, 2018.

Chief's Report.

Public Comment: No public comment.

Adjourn; Commissioner Delp made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:39 PM.

Dave Szymanski, Chairman

Date:

Bob Murphy, Secretary

Date: