



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
February 13, 2018
6:00 PM**

MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER MURPHY. COMMISSIONER DELP (PRIOR ENGAGEMENT) AND COMMISSIONER COOEY (SICK) HAD EXCUSED ABSENCES.

CONSENT AGENDA

Agenda Item: Approve the minutes from the regular meeting on January 9, 2018. *Commissioner Sadler made a motion to approve the minutes as written for the January 9, 2018 regular meeting. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item: Treasurer's Report. Financial Administrator Missy Scarborough presented the Treasurer's Report. The combination of the capital outlay account, growth fund and Impact fee account, there is a little more than \$2 million dollars in reserves. Ytd, over \$19,000.00 has been collected in Impact fees; it's highly likely that we will surpass the \$45,000.00 that was budgeted. The last land payment was made in January. This payment was made from the Impact account. Building and repair expense accounts are higher than normal. We've had several unforeseen repairs already this year. Total expenses are 41% ytd, last year at this time, expenses came in at 43%. *Commissioner Murphy made a motion to accept the January 2018 Treasurer's Report as read. Commissioner Sadler seconded the motion. All were in favor, motion carried.*

Agenda Item: Approve recommendation to purchase a LifePak 15. The District currently has one (1) Lifepak 15 and two (2) Lifepak 12 monitors. The age and availability of parts and support make the Lifepak 12 monitors near obsolete. Per the approved Strategic Plan, equipment will be replaced when its reliability becomes questionable or when technological improvements make it clearly obsolete. Personnel safety, public safety, and customer service will be major considerations in equipment purchases. The quote includes the LifePak 15 V4 unit, one (1) stationary battery charger,

four (4) lithium-ion batteries, patient supplies and a four (4) year maintenance agreement for \$35,000.35. *Commissioner Murphy made a motion to accept the recommendation to purchase LifePak 15. Commissioner Sadler seconded the motion. All were in favor, motion carried.*

Agenda Item: Approve Station Alerting System. Midway currently receives its station alerts because the 911 center simulcasts the dispatch. The county is working toward eliminating the old VHF system which will eliminate the alerting over the intercom system. Both Holley Navarre and Navarre Beach have already transitioned their station alerting systems to the new 800 MHz. The purchase includes two (2) new Motorola mobile radios (APX 4500), antennas, installation, programming and a one (1) year warranty. *Commissioner Murphy made a motion to approve the quote from Motorola Team One Communication for \$7,007.14. Commissioner Sadler seconded the motion. All were in favor, motion carried.*

Agenda Item: Consolidation RFP. 2 proposals were submitted – Special District Services (SDS) & Emergency Services Consulting International (ESCI). The staff worked on a grading sheet to vet out the proposals. Brad Baker from Santa Rosa County (SRC) volunteered to reach out to the two (2) proposers and assess their areas of expertise and bring his results to the next committee meeting on 2/27/18. All three fire departments were tasked with grading the proposals and bringing the results back to the next committee meeting. *Commissioner Murphy made a motion to allow the Chairman and the Chief to work on the grading sheet for Midway Fire District that will evaluate the proposers. Commissioner Sadler seconded the motion. All were in favor, motion carried.*

Chief's Report.

Public Comment: No public comment.

Adjourn: *Commissioner Sadler made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:31 PM.*

Dave Szymanski, Chairman

Date:

Bob Murphy, Secretary

Date: