



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
August 13, 2019  
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER MURPHY. COMMISSIONER DELP HAD AN EXCUSED ABSENCE.**

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the regular meeting on July 9, 2019.** *Commissioner Carter made a motion to approve the minutes as written for the July 9, 2019 regular meeting. Commissioner Cooy seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Administrative Chief Missy Scarborough presented the Treasurer's Report in the absence of Commissioner Delp. The District has received all Ad Valorem Taxes that are expected to be received for the remainder of the fiscal year, and \$7,595.68 in Impact Fees for the month of July. There were no unforeseen expenses in the month of July. Year to date expenses are at 79% as compared to fiscal year budgets expenditures. *Commissioner Murphy made a motion to accept the Treasurer's Report as read. Commissioner Carter seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve FY2020 budget to be adopted at 1<sup>st</sup> Budget hearing on September 4, 2019.** Chief Kanzigg and Administrative Chief Missy Scarborough presented the FY2020 draft tentative budget in the amount of \$4,268,499. A second draft tentative budget in the amount of \$4,493,999 was available for review and discussion which included the staffing additions referenced in the FY2019-2025 Strategic Plan. The Strategic Plan was presented to the board members several months ago but was not presented for a vote to allow for a full board attendance. The additional staffing referenced in the Strategic Plan will improve the reflex time on scene. A 4-person engine

company experiences a 20% efficiency gain over a 3-person engine company and a 60% efficiency gain over a 2-person engine company. The FY2020 TRIM hearings are scheduled for September 4, 2019 and September 17, 2019; both meetings will begin at 6pm. The commissioners all agreed to reschedule the regular monthly meeting to September 4, 2019 directly upon the conclusion of the Tentative Budget Hearing.

*Commissioner Carter made a motion to approve the FY2020 Draft Tentative Budget in the amount of \$4,493,999. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

**Added Agenda Item; Discussion to not charging Chief Kanzigg vacation time for his upcoming trip to Denmark.** Chief Kanzigg will be traveling to Denmark as a team member with the A-Hero Organization to visit with the Ambassador and Prime Minister, and several individuals to share benefits and resources that our first responders have access to such as the Wounded Warrior Organization. Providing that first responders in Denmark do not have the same benefits, this is the attempt to provide insight and to educate others. Given that Chief Kanzigg will be in uniform, representing The Midway Fire District, Commissioner Murphy felt it would not be ethical to reduce accrued vacation time while participating on this project. *Commissioner Murphy made a motion to treat the days Chief Kanzigg will be representing Midway Fire District from Monday August 19 to Friday August 23 as hours worked and as such, make no reductions to Chief Kanzigg's accrued vacation leave balance.*

**Chief's Report.**

**Public Comment:** No public comment.

**Adjourn;** *Commissioner Murphy made a motion to adjourn the meeting. Commissioner Carter seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:30 PM.*

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**Dave Szymanski, Chairman**

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**Date:**

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**Bob Murphy, Secretary**

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**Date:**