

**MIDWAY FIREFIGHTERS' PENSION BOARD QUARTERLY MEETING
MIDWAY FIRE DISTRICT 1322 COLLEGE PARKWAY GULF BREEZE, FL 32563
ADMINISTRATION MEETING ROOM
Tuesday April 9, 2019, 10:30 A.M. CST
MINUTES**

CALL TO ORDER/DETERMINATION OF A QUORUM – Dennis Del Rosario called the meeting to order at 10:30 a.m.

DETERMINATION OF A QUORUM - Roll call

Chairman Dennis Del Rosario - Present	<i>Also Present:</i>
Vice-Chairman Justin Labrato - Absent	Fire Chief Jonathan Kanzig
Secretary Levi Alderfer - Present	Administrative Chief Missy Scarborough
Trustee Andrew Hill Absent	Financial Coordinator, Velina Malinowski
Trustee Ty Tolbert Present	Plan Attorney, Pedro Herrera

DISCUSSION ON PENSION BOARD MEMBER ROLLS

The current voted member rolls for Midway Firefighters' Pension Board were discussed as follows: Dennis Del Rosario as Chairman, Justin Labrato as Vice-Chairman, Levi Alderfer as Secretary, Andrew Hill as Trustee, and Ty Tolbert as a Trustee that was appointed by the Union. *Trustee Ty Tolbert made a motion to approve the current voted member rolls for Midway Firefighters' Pension Board. Trustee Levi Alderfer seconded the motion. All were in favor, motion carried.*

APPROVAL OF MINUTES –January 8, 2019 quarterly meeting

Trustee Levi Alderfer made a motion to approve the minutes of the January 8, 2019 quarterly meeting as written. Trustee Ty Tolbert seconded the motion. All were in favor, motion carried.

REPORTS – Florida League of Cities quarter ending 12/31/2018

Fund beginning balance - \$5,891,696.84
Contributions -\$175,003.13
Earnings – (\$481,786.21)
Distributions - \$(6,735.96)
Expenses - \$(6,833.63)
Ending balance - \$5,571,344.17

The DB 60% equity market had difficult performance in the fourth quarter, hindering results for the target index being down 8.2% vs. down 7.8% as of 12/31/2018. This allocation posted strong results over the past 5 years rising 4.5%, which lags the target index up 5.2%, ranking in the top 49th percentile of its peer group.

Over the past ten years, this allocation is up 8.0% on average annually.

Trustee Levi Alderfer made a motion to accept the quarterly investment report from the FL League of Cities as written. Trustee Ty Tolbert seconded the motion. All were in favor, motion carried.

PROCESSED DISBURSEMENTS/RETURN OF CONTRIBUTIONS/DEPOSITS

FL. League of Cities	\$2,945.85
Investment Fees paid 10/1/18; Quarter ending 9/30/18	
FL. League of Cities	\$1,000.00
Annual Administrative Fee paid	
Retiree benefit payments	

Mark Hill	\$2,859.27
Maria Valencia-Johnson	\$3,876.69
Sugarman Suskind	\$987.78
Legal services rendered	
Hand Surgery Associates	\$1900.00
IME former plan member John Clark	

NEW BUSINESS –

Approve 10/1/2018 Actuarial Valuation completed by Foster & Foster

Trustee Ty Tolbert made a motion to accept the October 1, 2018 Actuarial Valuation completed by Foster & Foster as written. Trustee Levi Alderfer seconded the motion. All were in favor, motion carried.

Approve payment to Sugarman Suskind for the invoice of \$630.00 for legal services rendered

Trustee Levi Alderfer made a motion to approve the payment of \$630.00 to Sugarman Suskind for legal services rendered. Trustee Ty Tolbert seconded the motion. All were in favor, motion carried.

Approve attendees to the 2019 Firefighters' Pension Trustee School

Trustee Levi Alderfer made a motion to approve sponsoring plan trustees and plan admins cost to attend the 2019 Firefighters' Pension Trustee School. Trustee Ty Tolbert seconded the motion. All were in favor, motion carried.

OLD BUSINESS –

Review and discuss IME report for John Clark.

The Trustees reviewed plan member John Clark's IME report. Pedro Herrera addressed the Trustees to inform them, with the completion of the Independent Medical Evaluation (IME) by the board selected medical provider, the trustees must move forward with scheduling a date to offer plan member John Clark an Administrative Hearing.

The Administrative Hearing proceeds much like any other trial. Prior to the hearing, attorneys for both the plan and the plan member are provided the opportunity to conduct depositions and court reporters and mediators are hired and in attendance for the duration of the hearing. Formal Administrative Hearings can be very costly on both the plan and the plan member; therefore, Florida allows plans and plan members a lesser expensive Informal Administrative Hearing option as well. Depositions, court reports and court mediators are not required for the Informal Administrative Hearing. If at the conclusion of the Informal Administrative Hearing, the plan member application remains unresolved, all parties advance to the Formal Administrative Hearing.

Pedro Herrera will provide each of the trustees an electronic copy of the Medical Binder two weeks prior to the Informal Hearing date. The binder will contain Mr. Clark's completed application, signed waivers and copies of all relevant medical records. The day of the Informal Hearing, Chairman Del Rosario will open the meeting to obtain roll call and then turn the meeting over to Pedro Herrera as legal representation for the plan. Pedro Herrera will state the reason for the hearing and direct the Trustees to the five questions, as per FL Stat. 175.191, they must answer in their due diligence to decide this matter. If all questions are answered in the affirmative, per FL Stat. 175.191, the Trustees must find Mr. Clark Totally and Permanently Disabled and award him a disability pension. The Trustees are free to address Mr. Clark and ask any questions they have in reference to information within his medical records as it pertains to the relevant injury. If the Trustees answer all five questions

in the affirmative and award Mr. Clark a disability pension, the Trustees must also decide the effective date which determines the date Mr. Clark will receive his first his disability benefit payment.

Since Mr. Clark now resides in Colorado and two of the Pension Plan Trustees are not in attendance of this meeting, Chief Scarborough will coordinate with all parties and schedule a date for the Informal Administrative Hearing. Mr. Clark is not required to attend the hearing but is certainly entitled to attend the hearing. Mr. Clark is also entitled to a full Board of Trustees at the hearing, attendance is imperative.

STAFF REPORTS, DISCUSSION, AND ACTION/TRUSTEE REPORTS, DISCUSSION, AND ACTION/REQUESTS FROM THE PUBLIC OR EMPLOYEES.

ADJOURNMENT

Trustee Levi Alderfer made a motion to adjourn the meeting. Trustee Ty Tolbert seconded the motion. All were in favor; motion carried. The meeting was adjourned at 12:09pm.

Approved:

Chairman