



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
August 11, 2020
6:00 PM**

DUE TO COVID-19, PER AUTHORITY OF EXECUTIVE ORDER 20-179 GOVERNMENT AGENCIES HAVE THE ABILITY TO HOLD PUBLIC MEETINGS WITHOUT ALL ELECTED OFFICIALS PHYSICALLY PRESENT IN THE SAME SPACE. THE JULY 14, 2020 BOARD OF FIRE COMMISSIONERS REGULAR MEETING WAS HELD VIRTUALLY. FIRE CHIEF JONATHAN KANZIGG OCCUPIED THE COMMISSIONER ROOM IN THE EVENT ANYONE FROM THE PUBLIC CHOSE TO ATTEND. A LINK WAS PROVIDED ON OUR FACEBOOK PAGE AND WEBSITE TO CONTINUE TO ALLOW PUBLIC ATTENDANCE DURING THIS PANDEMIC.

MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER AND INVOCATION WAS LED BY BOB MURPHY.

CONSENT AGENDA

Agenda Item; Approve the minutes from the July 14, 2020 Regular meeting.
Commissioner Delp made a motion to approve the minutes for the July 14, 2020 regular meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. Commissioner Delp presented the Treasurer's Report. As of July 31, 2020, the fiscal year to date revenue the district has received is at 98%. The district received \$6,706.44 in impact fees for the month of July. There were no unforeseen expenses for the month of June.

Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item; Approve FY2020/2021 Annual Budget to be adopted at the 2020/2021 Tentative Hearing on September 8, 2020. Administrative Chief Missy Scarborough

presented a draft 2021 budget using the same millage rate as the current budget which is 2.2 mills that was presented in the last meeting. Reflecting a total budget of \$4,898,553.00. The first Budget Hearing will be held on September 8, 2020 and the second Budget Hearing will be held on September 22, 2020.

Commissioner Murphy made a motion to approve the FY2020/2021 Annual Budget to be adopted at the 2020/2021 Tentative Hearing on September 8, 2020. Commissioner Delp seconded the motion. All were in favor; motion carried.

Agenda Item; Approve agreement to accept donation of land from City of Gulf Breeze to serve as site for Station 38. Commissioner Delp declared him casting a vote on the matter of MFD accepting donated land from the City of Gulf Breeze could potentially present a conflict of interest therefore he will not be voting. Richard Delp informed the BOC he is employed by Baskerville Donovan and has personally performed previous work on this exact land as contracted by the City of Gulf Breeze. Mr. Delp further declared, should this transaction come to fruition, his employer is likely to perform additional work on the project.

Commissioner Murphy made a motion to approve the agreement to accept donation of land from City of Gulf Breeze that will serve as the site for Station 38. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item; Approve SunTrust term sheet to renew and increase the current line of credit. The current line of credit is based off the LIBOR rate index. This rate is the interest rate in which banks loan other banks money. This line of credit held by Midway Fire District has a maturity date of 9/26/2020. This current loan structure is no longer offered by SunTrust therefore Midway Fire District will need to decide on a new line of credit. SunTrust now offers a loan with an interest rate based on the Prime index which is the rate at which banks lend money to consumers. The line of credit that is being offered to Midway Fire District is \$600,000 with an interest rate of Prime +2% with a minimum of 5%.

Commissioner Delp made a motion to approve the SunTrust term sheet to renew and increase the current line of credit. Commissioner Murphy seconded the motion. All were in favor; motion carried.

Agenda Item; Accept bid to demolish training tower. On August 3, 2016 Midway Fire District suspended all use of the training tower due to its age and structural integrity.

In July of 2020, the District published an RFP with Santa Rosa County to have the training tower demolished and hauled off no later than September 18, 2020. The Midway Fire District received five bids from local companies with a pricing range of \$22,000 to \$6,400. The companies that submitted bids were as follows:

Grubbs Emergency Services, LLC
DKE Marine Services, Inc.
BCK Specialties, Inc.
J. Miller Construction, Inc.
CES Environmental Services, Inc.

It has been recommended that the Midway Fire District Board of Fire Commissioners accept the \$6,400 bid from Cross Environmental Services to demolish the training tower, haul off the debris, and level the ground at 1801 Abercrombie Road. The \$6,400 will be paid from the 2020 budget as a building and grounds expense.

Commissioner Murphy made a motion to accept the lowest bid from Cross Environmental Services to demolish the training tower, haul off the debris, and level the ground at 1801 Abercrombie Rd in the amount of \$6,400. Commissioner Delp seconded the motion. All were in favor; motion carried.

Chief's Report.

Public Comment: No public comment.

Adjourn; *Commissioner Delp made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:36 PM.*

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date