



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
October 13, 2020  
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM.  
THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER  
AND INVOCATION WAS LED BY BOB MURPHY**

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the September 8, 2020 Regular meeting.**  
*Commissioner Delp made a motion to approve the minutes for the September 8, 2020 regular meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve the minutes from the 1<sup>st</sup> Special Budget Meeting for FY 2020/2021 on September 8, 2020.**  
*Commissioner Poole made a motion to approve the minutes for the 1<sup>st</sup> Special Budget Meeting for FY 2020/2021 on September 8, 2020 as written. Commissioner Delp seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve the minutes from the 2<sup>nd</sup> Budget Meeting for FY 2020/2021 on September 22, 2020.**  
*Commissioner Cooley made a motion to approve the minutes for the 2<sup>nd</sup> Budget Meeting for FY 2020/2021 on September 22, 2020 as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Commissioner Delp presented the Treasurer's Report. As of September 30, 2020, the fiscal year to date revenue the district has received is at 98%, with expenses coming in at 91%. The district received \$12,350.00 in residential impact fees for the month of September. There were no unforeseen expenses for the month of September.

*Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Agenda Item; Adopt Resolution 20-05 Line of Credit loan**

Commissioner Delp read Resolution 20-05 that authorizes a revolving line of credit in the principal amount of but not to exceed \$600,000 with Truist Bank. The current line of credit is based off the LIBOR rate index, this is the interest rate in which banks loan other banks money. This loan structure is no longer offered, and this line of credit has a maturity date of 9/26/2020. The new line of credit interest rate will be based on the Prime index which is the rate at which banks lend money to consumers.

*Commissioner Delp made a motion to adopt Resolution 20-05 Line of Credit Loan authorizing a revolving line of credit in the principal amount of but not to exceed \$600,000.00. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve 3% Cost of Living Adjustment.** Midway Fire District Board of Fire Commissioners adopted Resolution 20-04, a resolution to approve the 2020/2021 budget of \$5,044,275 on September 22, 2020. The adopted budget included funds necessary to authorize a 3% cost of living adjustment (COLA) to all full-time, nonunion employees, and a 1% COLA to all employees covered under the Collective Bargaining Agreement.

*Commissioner Murphy made a motion to approve implementation of the budgeted 3% cost of living adjustment to all full-time, nonunion employees and 1% COLA to all employees covered under the Collective Bargaining Agreement. Commissioner Poole seconded the motion.*

Commissioner Delp wanted to point out that the cost of living this year was actually 1.6% and with staffing having employees that are topped out in pay increases and acknowledging that the Fire Chief is not included in this either.

*Commissioner Murphy modified his motion to approve that all noncollective bargaining employees receive a 3% COLA, and to include the Fire Chief, and provide a 1.6% COLA to collective bargaining members. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve recommendation to allow eligible employees to cash in accrued vacation leave.** Since 2010, Midway Fire District has allowed their employees to cash in on vacations hours already earned while not exceeding 72 hours per employee. Each year on average there are about 15 employees that cash in an average of 924 hour of vacation, giving an average cost of \$17,024. Upon reviewing vacation hours taken in previous year in comparison to 2020, it showed that employees have taken an average of 97 hours per pay period less accrued vacation than in previous years, this being likely due to COVID restrictions and provisions that have been implemented to ensure adequate staffing to meet the needs of the community. It is being recommended to increase the limit from 72 hours to 96 hours per employee eligible for 2020. Eligibility requirements are that the employee must be full-time and in a non-probationary status.

*Commissioner Murphy made a motion to approve the recommendation allowing each eligible employee to cash in accrued vacation leave, not to exceed 96 hours per employee. Commissioner Delp seconded the motion. All were in favor; motion carried.*

**Chief's Report.**

**Public Comment:** No public comment.

**Adjourn;** *Commissioner Delp made a motion to adjourn the meeting. Commissioner Poole seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:37 PM.*

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**Neal Carter, Chairman**

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**Date**

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**Bob Murphy, Secretary**

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**Date**