



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
January 12, 2021
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM.
THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER
AND INVOCATION WAS LED BY COMMISSIONER MURPHY.**

CONSENT AGENDA

**Agenda Item; Approve the minutes from the November 10, 2020 regular meeting.
December meeting was cancelled.**

Commissioner Murphy made a motion to approve the minutes for the November 10, 2020 regular meeting as written. Commissioner Delp seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. Commissioner Delp presented the Treasurer's Report. As of December 31, 2020, the fiscal year to date expenses is at 28%. The district received \$6,088.88 in impact fees for the month of November and the district received \$12,844.00 in impact fees for the month of December. There were no unforeseen expenses for the month of November or December.

*Commissioner Delp made a motion to accept the Treasurer's Report as read.
Commissioner Poole seconded the motion. All were in favor; motion carried.*

Added Agenda Item; Discuss Station 36 property.

In 2019 the Board of Fire Commissioners adopted a 7-year plan that included a future fire station on Gulf Breeze Parkway. The property has been secured, the next step in moving forward with planning was for the Board of Fire Commissioners to approve a rough draft plot plan. Following that approval, the land would be surveyed to move forward with possible cost savings with adjoining property owners for things like shared driveways. Israel Jackson, the owner of Crown Cabinetry who is a neighboring property owner, was present to openly discuss their current position and status on their development. David W. Fitzpatrick, P.E., P.A had provided Crown Cabinetry a cost estimate regarding the cost involved with constructing a driveway that can accommodate both Crown Cabinetry and the future Station 36. The estimates presented at the meeting were based solely from a sketch with no engineering or approvals and were meant to be utilized only as a conversation piece for discussing the sharing of the driveway. The estimates that were provided ranged based off whether it would be driveway with shared utilities or driveway only with no shared utilities. Commissioner Delp having experience in the field of engineering, was able to review some of the information to see the opportunity for shared

costs. He is hoping to be able to spend a little more time reviewing the estimates presented to have a better understanding of the costs shared, what is needed, and to be sure all costs involved are as low as possible.

Commissioner Delp made a motion to request additional time with Crown Cabinetry, Inspector Osban, Chief Kanzigg and Mr. Fitzpatrick to acquire a better understanding of costs presented in order to come back and make a recommendation of direction to move forward with. Commissioner Murphy seconded the motion. All were in favor; motion carried.

Agenda Item; Approve Assistance to Firefighters Grant.

On January 1st FEMA opened the Assistance to Firefighters Grant process, closing on February 12, 2021. Chief Kanzigg presented a recommendation that the Board of Fire Commissioners authorize the administrative staff to submit two AFG's to FEMA with a 10% matching.

Grant one being allocated toward replacing all SCBA bottles due to a 15-year expiration. Grant two being allocated towards an aerial ladder truck that will be price estimated between \$1,000,000-\$1,300,000.

Commissioner Murphy made a motion to approve the recommendation presented by Chief Kanzigg to authorize the administrative staff to submit two AFG's to FEMA with a 10% matching.

Commissioner Delp seconded the motion. All were in favor; motion carried.

Agenda Item; Approval of LifePak 15 purchase.

In December 2020 staff submitted a request to Santa Rosa County Emergency Management for one Lifepak 15 heart monitor to be funded through the CARES Act which was approved. Once the equipment is put into service the Midway Fire District will be reimbursed the funds by Santa Rosa County. The Lifepak 15 will be assigned to Truck 36. It was recommended that the Midway Fire District Board of Fire Commissioners approve the quote provided from Stryker for the purchase of one (1) Lifepak 15 V4 unit, one (1) stationary battery charger, four (4) lithium-ion batteries, patient supplies, and a four (4) year maintenance agreement for \$39,468.72 that will be reimbursed by Santa Rosa County Board of County Commissioners.

Commissioner Murphy made a motion to approve the recommendation mentioned above.

Commissioner Delp seconded the motion. All were in favor; motion carried.

Agenda Item; Discussion of COVID plan.

Commissioner Delp requested this subject be added to the agenda for discussion with COVID vaccines being available to first responders. Commissioner Delp is concerned of being sure to slow the spread of COVID-19. The paid leave requirement associated with the FFCRA expired on 12/31/2020. The District has continued to provide paid leave to employees diagnosed with COVID without requiring the employee to use his/her accrued sick leave balance. If an employee is absent from work due to a confirmed exposure or experiencing symptoms of COVID but is not diagnosed with COVID, the employee must use his/her available accrued sick leave balance. The commissioners discussed potential changes to how it treats leave related to COVID but agreed to simply move forward

monitoring the budgetary impact without making changes, at this time, to how leave is handled.

Chief's Report.

Public Comment: No public comment.

Adjourn; *Commissioner Delp made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:08 PM.*

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date