



Process and Procedure

Fire Sprinkler System Plan Review

(New, Change-out, Modification)

Plan Review Submittal

1. Submit one complete hardcopy set of signed and sealed project plans, one PDF copy of project plans *(via email)* and a completed application *(via email or hard copy)* for Plan Review to:

Address:

Midway Fire District
1322 College Parkway
Gulf Breeze, FL 32563

Email:

Planreview.submittal@midwayfire.com

Plan Review Fees

2. Pay Plan Review Fee of \$125.00 by check. *(fees may be mailed or dropped off at location above. Review will not begin until fees have been paid. Email must be provided for receipt)*

Inspections/Testing

3. Following inspections must be called for during installation and upon final completion:
 - a. **Rough-In**
 - i. Ceiling to remain open with piping and hangers visible
 - b. **Pressure Test**
 - i. 200 psi for 2 hours must be maintained. MFD Inspector must witness pressurization.
 - c. **Final test**
 - i. Includes flow test, alarm activation with FD notification, hydraulic calculations plate on riser, riser tagged, etc.
4. All plans and inspections will be reviewed and tested per FFPC 7th edition and NFPA 2020

General

5. Hardcopy of project plans must be picked up by applicant within 30 days upon completion of plan review and must be on site until completion of project
6. If plan review is approved, a report will be sent to the applicant and to the Santa Rosa County Building Department. If not approved, a report will be sent to the applicant *(all resubmittals will require a new application)*
7. All sprinkler systems must be monitored by alarm company per AHJ