



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
March 9, 2021
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM.
THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER
AND INVOCATION WAS LED BY COMMISSIONER MURPHY.
COMMISSIONER DELP HAD AN EXCUSED ABSENCE**

CONSENT AGENDA

Agenda Item; Approve the minutes from the February 9, 2021 regular meeting.
Commissioner Poole made a motion to approve the minutes for the February 9, 2021 regular meeting as written. Commissioner Murphy seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. As of February 28, 2021, the fiscal year to date expenses are at 42%. The district received \$17,537.00 in impact fees for the month of February. There were no unforeseen expenses for the month of February.
Commissioner Murphy made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item; Approve Overtime Policy. The Annual Leave Policy and the Overtime Policy have been updated to include and reflect the additional staffing of the truck company. Feedback from IAFF Local 4192 was solicited when the policy changes were drafted. It was inquired by Commissioner Murphy of what the financial impact would be for these changes to be implemented. It was notified by Chief Kanzigg that there will not be any additional cost or impact, this is simply giving the opportunity to clarify the verbiage on what has already been in practice.
Commissioner Murphy made a motion to approve the overtime policy. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item; Approve Land Purchase. In April of 2006, 1.15 acres of land was purchased by the Midway Board of Fire Commissioners that ran along highway 98 for the future planning of fire station number 36. In November of 2020, the Board of Fire Commissioners approved MFD's Administration to move forward with hiring Merrill Parker and Shaw, Inc to conduct a boundary and topographic survey to apply for a variance with Santa Rosa County. This would allow for a shared driveway and retention pond with a neighboring property, to request from Gulf Power the use of the rear

powerline easement for an access road to the property, and to apply to the Department of Transportation for an eastbound highway cut through and acceleration lane.

Upon reviewing the boundary and topographic survey along with the variances requested, it had been determined that the current property would not be an ideal location or footprint to meet the district's needs and would add a substantial construction cost.

MFD Administration began to look at each piece of vacant property between Ocean Breeze Lane to Tiger Point Blvd., to identify property that may be more suitable for station 36. Out of eight pieces of vacant property only three were listed for sale. Each property was prioritized based on location, land size, highway access, wetlands, and rear road access for a driveway. The most suitable listing was already under contract to be sold. This property is location on the north side of Highway 98 just east of Ronnie's Carwash.

On February 26, 2021 the purchase agreement had been withdrawn and the property had gone back on the market as available. Under directive of Chairman Carter, Chief Kanzigg signed a purchase land agreement offer on the property with the option to withdraw if not approved by the entire board at the March meeting. The seller agreed to waive the \$5,000.00 deposit pending board approval due on 3/10/2021. The agreement was sent to the district's attorney for review prior to execution. If a due diligence period shows the property best suits the District's needs, the staff will present a financial plan for payment at the April or May board meeting.

Commissioner Murphy made a motion to approve the recommendation that the Midway Fire District Board of Fire Commissioners enter into a purchase agreement for the listed property along the 4200 Block of Gulf Breeze Pkwy, parcel ID number 0180-00B00-050, with Merrill Parker & Shaw, Inc., to pay the refundable \$5,000.00 deposit, authorize staff to conduct pre-planning meetings with all affiliated government agencies, survey companies and utility services for future fire station 36.

Commissioner Poole seconded the motion. All were in favor, motion carried.

Agenda Item; Addendum to Resolution 13-0, Florida Fire Prevention Code

Pursuant to the State of Florida Statute 69A-3.012, adoption of the NFPA 2020, 2018 edition Fire Prevention Code, Midway Fire District Resolution 13-01 will be amended to reflect that change. Policy, procedures, and plan review applications will also reflect these changes.

Commissioner Murphy made a motion to approve the addendum to Midway Fire District Resolution 13-01 to reflect the adoption of the Florida Fire Prevention Code 7th edition and all related plan review documentation, with the correction of a misspelling error on the document. Commissioner Poole seconded the motion. All were in favor, motion carried.

Chief's Report.

Public Comment: No public comment.

Adjourn; *Commissioner Poole made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:50 PM.*

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date