



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
April 13, 2021  
6:00 PM**

**MEETING CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM.  
THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER  
AND INVOCATION WAS LED BY COMMISSIONER MURPHY.  
COMMISSIONER DELP HAD AN EXCUSED ABSENCE**

**CONSENT AGENDA**

**Agenda Item; Approve the minutes from the March 9, 2021 regular meeting.**  
*Commissioner Poole made a motion to approve the minutes for the March 9, 2021 regular meeting as written. Commissioner Cooley seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Administrative Chief Missy Scarborough presented the Treasurer's report in Commissioner Delp's absence. As of March 31, 2021, the fiscal year to date expenses is at 50%. The district received \$27,170 in impact fees for the month of March. There were no unforeseen expenses for the month of February.  
*Commissioner Murphy made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Added Agenda Item; Approve Amendment to land donation agreement.** In June of 2019, the City of Gulf Breeze and the South Santa Rosa Utilities Board voted unanimously to place 1.5 acres of land located on Clay Circle into surplus and to donate it to Midway Fire District with the intent to build a fire station within the next 3-7 years. Upon this vote, motions have moved forward in securing the land into Midway Fire District's possession. Due to delays related to COVID-19 in obtaining a survey and completing due diligence, closing did not take place as listed in the original agreement therefore an Amendment to the land donation agreement was made only to extend closing no later than April 30, 2021. No other provisions were made to the land donation agreement.  
*Commissioner Poole made a motion to approve the amendment to the land donation agreement to reflect a new closing date no later than April 30, 2021. Commissioner Murphy seconded the motion. All were in favor; motion carried.*

**Agenda Item; Approve Land Loan.** At the March 9, 2021 meeting, it was approved to purchase vacant land that is located on the north side of Hwy 98, just east of Ronnie's Carwash, parcel ID# 0180-00B00-050, due to this, staff took efforts to provide the Board

with a financial plan for the \$290,000 purchase price. The district uses SunTrust Bank for banking and has several existing loans on current capital, the district secured a Master Lease with BB&T under its government equipment lending platform for the most recent engine purchase. BB&T and SunTrust merged with one another a little over a year ago. MFD Staff evaluated different lending options that were available to the district. BB&T had proposed two options: 10-year fixed term at 2.29% - annual payment \$33,714.84/\$37,148.40 total interest and a 12-year fixed term at 2.43% - annual payment \$28,947.68/\$47,372.16 total interest. The proposal has no prepay penalty and the first annual payment is due January 2022.

*Commissioner Poole made a motion to approve the BB&T 10-year term loan proposal. Commissioner Poole seconded the motion. All were in favor; motion carried.*

**Chief's Report.**

**Public Comment:** No public comment.

**Adjourn;** *Commissioner Poole made a motion to adjourn the meeting. Commissioner Coeey seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:03 PM.*

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**Neal Carter, Chairman**

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**Date**

\_\_\_\_\_  
**Bob Murphy, Secretary**

\_\_\_\_\_  
**Date**