



**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
May 12, 2015  
7:00 PM**

**MEETING CALLED TO ORDER AT 7:00PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER DELP.**

**CONSENT AGENDA**

**Agenda Item; Present Firefighter Paramedic Jimmy Skipper and Firefighter Paramedic Marcus Maggiano with their 10 year pins.** Chief Kanzigg presented 10 year pins to Firefighter Paramedic Jimmy Skipper and Firefighter Paramedic Marcus Maggiano and thanked them for their many years of excellent service to the community.

**Agenda Item; Approve the minutes from the regular meeting on April 14, 2015.** *Commissioner Cooey made a motion to approve the minutes as written for the April 14, 2015 regular meeting. Commissioner Delp seconded the motion. All were in favor; motion carried.*

**ADMINISTRATIVE AGENDA**

**Agenda Item; Treasurer's Report.** Commissioner Gorris presented the treasurer's report. The District is currently at 58% for planned expenditures. The District payroll line item is about 6% over, but that could be due to three payrolls in May. Commissioner Gorris pointed out the need to work on putting together estimates of costs for the next fiscal year to start work on next fiscal year's budget. *Commissioner McPherson made a motion to accept the Treasurer's Report as read. Commissioner Cooey seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve FY2014 annual audit presented by Warren Averett.** Jack Rowell, with Warren Averett, introduced Tara Godbey from the Audit Department, and presented the FY2014 Audit to the Commissioners. Mr. Rowell went over the governance letter which summarizes the audit. There were no transactions that raised any red flags,

and there were no difficulties in dealing with staff. This year was a transitional year for reporting detailed disclosure information regarding the Florida pension plans; GASB 67 & 68 disclosure information is produced by actuarial firms and included in the Pension Plan Actuarial Valuations. Since Midway Fire District's Pension plan is a Chapter 175 plan, the State Department of Management Services covers the cost of the Actuarial Valuation once every third year. Per the state, the 9/30/2014 valuations expected release date is sometime late summer 2015. The FY2014 audit completion deadline is 6/30/2015; therefore, the disclosures not included in the FY2014 audit. Mr. Rowell concluded that there were no official findings to report. *Commissioner Delp made a motion to approve the FY2014 Annual Audited Financial Report presented by Warren Averett. Commissioner Cooley seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve updated 5 year plan.** The 5 year plan is revised by the Board every year to remove all actions that have already been taken and to account for the new oncoming year. Chief Kanzigg presented the 5 year plan for the years 2015-2019 to the Board. The revisions for the 2015-2019 approved plan does not add any major capital changes or make any significant changes to staffing or services offered. Chief Kanzigg presented the 5 year plan to the Board. *Commissioner Gorris made a motion to approve the 5 year plan as written. Commissioner Delp seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve recommendation on Ladder 35.** Chief Kanzigg presented the recommendation on Ladder 35 with a change. The original recommendation requested the Board to accept sealed bids for the purchase of L35, but Chief Kanzigg recommended a trade with Avalon Fire Department after more than 9 months of no interested buyers for L35. The Board in the past had agreed to give Avalon Fire Department 13 spots in the Fire Academy in exchange for a pumper. The District currently owes Avalon Fire Department 10 spots in the Fire Academy. In exchange for L35, Avalon Fire Department is willing to give up the 10 spots which are valued at \$1,930 each. *Commissioner Gorris made a motion to approve the modified recommendation. Commissioner Cooley seconded the motion. All were in favor, motion carried.*

**Agenda Item; Approve recommendation on Squad.** Chief Kanzigg presented a recommendation to place the Squad into surplus and to accept sealed bids with a minimum of \$30,000 to be opened at the June Commissioner's meeting. *Commissioner Gorris made a motion to approve the recommendation as written. Commissioner Delp seconded the motion. All were in favor, motion carried.*

**Chief's Report.** Chief Kanzigg discussed the District's April 2015 business.

**Public Comment:** No public comment  
**No further items were presented.**

**Adjourn;** *Commissioner Delp made a motion to adjourn the meeting. Commissioner Cooley seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:54 PM.*

---

**Dave Szymanski, Chairman**

---

**Date:**

---

**Richard Delp, Secretary**

---

**Date:**