



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
OCTOBER 13, 2015
7:00 PM**

MEETING CALLED TO ORDER BY COMMISSIONER SZYMANSKI AT 7:00PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER DELP.

CONSENT AGENDA

Agenda Item; Present Missy Scarborough with her five year pin. Chief Kanzigg thanked Missy for all the great work she has done and presented her with a pin for her five years of service to Midway Fire District.

Agenda Item; Swear in Firefighter EMT Orlando Rivera. FF EMT Orlando Rivera comes to Midway Fire District as a previous graduate of Midway Fire Academy and Midway EMT Academy. FF Orlando Rivera proudly serves his country as an Air Force Reservist. Midway Fire District welcomes FF EMT Orlando Rivera.

Agenda Item; Approve the minutes from the special and regular meeting on September 9, 2015 and the special meeting on September 22, 2015. *Commissioner Delp made a motion to approve the minutes as written for the September 9, 2015 special meeting. Commissioner Cooley seconded the motion. All were in favor; motion carried. Commissioner McPherson made a motion to approve the minutes as written for the September 9, 2015 regular meeting. Commissioner Delp seconded the motion. All were in favor; motion carried. Commissioner Cooley made a motion to approve the minutes as written for the September 22, 2015 special meeting. Commissioner McPherson seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. Commissioner Delp opened the floor to Missy Scarborough to present the Treasurer's report. The balance sheet shows the District

rolling \$417,195.74 into the 2016 Fiscal Year. Ad valorem tax revenues collected were 99% of the budget. The District collected \$105,263.38 in Impact Fees for the 2014/2015 Fiscal Year. Depending on the commercial growth in Fiscal Year 2016, the District may be in a position to pay off the remaining balance on the vacant land earmarked for Station 36. *Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Cooley seconded the motion. All were in favor, motion carried.*

Agenda Item; Approve recommendation to renew health insurance with United Healthcare Insurance with Agent Dave Strohmeier, USA Financial Services, Inc.

Chief Kanzigg explained that the recommended insurance plan is the same plan as the previous fiscal year but with a net rate increase of about 10%. Commissioner McPherson asked Dave Strohmeier if the commissioners could be given the same life insurance policy as employees. Dave Strohmeier said that the current policies offered to the employees were through group coverage policies, each employee must work a minimum of 30 hours per week. Dave Strohmeier offered to look into options that would allow the commissioners to benefit from the coverages offered to the employees. *Commissioner Cooley made a motion to approve the recommendation as written. Commissioner McPherson seconded the motion. All were in favor; motion carried.*

Agenda Item; Approve vacation buy back. Chief Kanzigg presented the vacation buy back recommendation to the Board and confirmed that the recommendation is in line with recommendations approved since 2010 to allow the employees to sell back no more than 72 hours of their accrued vacation to the District. Commissioner Delp confirmed the expense for the vacation buy back was included in the Fiscal Year 2016 budget. *Commissioner Delp made a motion to approve the recommendation as written. Commissioner McPherson seconded the motion. All were in favor; motion carried.*

Agenda Item; Approve 3% budgeted salary increase. Chief Kanzigg presented the recommendation effective 10/1/2015 to increase all full time non probationary employees salary by 3%, to be allocated after the District receives the first large tax revenue check for Fiscal Year 2016 around the middle of November. Commissioner Delp confirmed the expense for a 3% salary increase, per the recommendation, was included in the Fiscal Year 2016 budget. *Commissioner Cooley made a motion to approve the recommendation as written. Commissioner McPherson seconded the motion. All were in favor; motion carried.*

Agenda Item; Discussion relating to vacant Commissioner Seat. This agenda item has been a discussion for a few months and involved a process where the commissioners gave staff directions to advertise the open seat to solicit letters of interest from qualifying candidates in the community. Midway Fire District received notices from Don Sadler and Bob Murphy indicating an interest in serving as a commissioner. At the September meeting, Chairman Szymanski asked each commissioner to reach out to both candidates throughout the month and discuss the position and their interest and be prepared to make a recommendation at the October meeting. Chairman Szymanski asked the board if he could take the liberty to state who he would like to appoint and call for a vote, if supported. Chairman Szymanski addressed Don Sadler and stated that he would like to

extend an offer to Don Sadler to join the board for the remainder of the open term. *Commissioner Delp made a motion to approve the offer to Don Sadler to join the board for the remainder of the open term. Commissioner Cooley seconded the motion. All were in favor; motion carried.* Don Sadler accepted the appointment to serve the community of Midway Fire District in the vacant seat for the remainder of the term which concludes in 2018.

Agenda Item; Chief's Annual Evaluation. Commissioner Szymanski requested that Chief's annual evaluation be tabled until the next Commissioner's meeting.

Chief's Report. Chief Kanzigg discussed the District's September 2015 business. Chief Kanzigg made the Commissioners aware of ongoing security issues with allowing home owners associations to use Station 35 after hours and on weekends to hold their association meetings. Chief Kanzigg also informed the commissioners of a recent instance of vandalism resulting in an estimated \$700 repair bill. Chief Kanzigg recommended that the Board vote to discontinue allowing groups to use the meeting room after business hours and on weekends. *Commissioner Delp made a motion to no longer allow groups access to the building after business hours and on weekends. Commissioner Cooley seconded the motion. All were in favor; motion carried.*

Public Comment: No public comment.

Further items presented. Commissioner McPherson announced his resignation and that tonight's meeting would be his last. Commissioner McPherson shared what a joy it has been to serve alongside the other members of the Board and to call himself a part of the Midway family for so long but that he felt it was time to focus on other areas in his life. Each Commissioner expressed their gratitude for Commissioner McPherson's 12 years of service. *Commissioner McPherson made a motion to extend an offer to Bob Murphy to serve the remainder of his term on Midway Fire District's Board of Fire Commissioners. Commissioner Delp seconded the motion. All were in favor, motion carried.*

Adjourn; *Commissioner Delp made a motion to adjourn the meeting. Commissioner Cooley seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:43 PM.*

Dave Szymanski, Chairman

Date:

Commissioner

Date: