



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 13, 2015
7:00 PM**

MEETING CALLED TO ORDER AT 7:00PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER SZYMANSKI AND INVOCATION WAS LED BY COMMISSIONER McPHERSON.

CONSENT AGENDA

Agenda Item; Approve the minutes from the regular meeting on December 9, 2014. *Commissioner Delp made a motion to approve the minutes as written for the December 9, 2014 regular meeting. Commissioner Cooley seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item; Treasure's Report. Commissioner Gorris pointed out the tax revenues of over \$1,500,000 received by the District in December 2014. Commissioner Gorris also asked the commissioners to refer to the last page of the Income Statement where he noted the year to date expenses is 37% of budget. The expenses, if compared on a monthly basis to budget, should be at 25% of budget at the end of December but since several of the District's larger line items are paid all at one time on the front end, the percentages are skewed at this point in the fiscal year; they should line back up as the year continues. The payment for Station 35 is a one-time annual payment paid in December of each year, the fee paid to the Medical Director is also a onetime annual payment paid in the first quarter of the fiscal year. In addition, the insurance policies which cover the District require larger down payments which are due upon policy renewal each year. Commissioner Szymanski pointed out that these payments are held until the District receives the December revenue checks each year. Commissioner Gorris noted that the District's cash flow projections are still in line with previous months projections. Commissioner Szymanski also added that the forecast projects growth in property values for 2016, 2017, and 2018 but remains flat for years 2019 and beyond.

Commissioner Gorris shared with the commissioners that the District's general fund checking account with SunTrust Bank has been the target of attempted fraudulent activity. Thanks to the checks and balances in places, no attempts have successfully gained access to the District's funds but, nonetheless, it is the recommendation of SunTrust Bank's Fraud Department to move forward with opening a new general fund checking account and closing the current general fund checking account.

Commissioner Gorris made a motion to open a new general fund checking account with SunTrust Bank and close the current general fund checking account. Commissioner Cooey seconded the motion. All were in favor, motion carried.

Commissioner Delp made a motion to accept the Treasurer's Report as read.

Commissioner McPherson seconded the motion. All were in favor, motion carried.

Agenda Item; Approve recommendation on LED lighting upgrades phase II

Chief Kanzigg shared with the commissioners that Florida Statutes 489.145 has directed state and local government agencies to work toward guaranteed energy, water and wastewater performance savings. Therefore, Chief Kanzigg presented to the commissioners his recommendation to hire Gulf Coast LED Lighting to complete Phase II of the energy efficiency lighting project which will consist of changing 111 fixtures and tubes to LED lights. This conversion is estimated to save the District \$6316.25 in addition to a one-time Gulf Power rebate of \$.15 per watt saved.

Commissioner Gorris made a motion to accept Chief Kanzigg's recommendation as presented. Commissioner Delp seconded the motion. All were in favor; motion carried.

Chief's Report. Chief Kanzigg discussed the District's December 2014 business.

Public Comment: No public comment

No further items were presented.

Adjourn; *Commissioner Delp made a motion to adjourn the meeting. Commissioner McPherson seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:23PM.*

Dave Szymanski, Chairman

Date:

Richard Delp, Secretary

Date: