MIDWAY FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

Minutes of June 23, 2026
Administration Building

MEETING WAS CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER, AND THE INVOCATION WAS LED BY COMMISSIONER MURPHY.

Public Comment: No public comment

CONSENT AGENDA

ACTION REQUESTED: Approve minutes from the Regular Meeting on May 12, 2026.
Commissioner Poole made a motion to approve the minutes from May 12, 2026 as written. Commissioner Labrato seconded the motion. All were in favor; motion carried.

ADMINISTRATIVE AGENDA

Agenda Item: Treasurer's Report. Commissioner Delp presented the treasurer's report. As of May 31, 2026, the year-to-date fiscal expenses represent 60% of the annual budgeted expenses. The district received $23,483.55 in impact fees for the month of May. There were no unforeseen expenses.
Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item: BOC Communications utilizing text messaging. Midway Fire Districts attorney provided information the references the Department of State's Retention schedule for local governments. It references the explanation of a transitory message and its retention requirements to better help the Board of Fire Commissioners decide how they would like to handle communications going forward.
Commissioner Carter made a motion to follow the State Policy and that Advisory and transitory text message sent to the Board of Fire Commissioners are approved and that it is up for each Commissioner to communicate to the Fire Chief if they choose differently. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item: Accept FY2025 Audit from Warren Averett.
Administrative Chief Missy Scarborough presented the FY2025 Audited Financial Report on behalf of Kristen McAllister, partner with Warren Averett, to the Midway Fire District Board of Fire Commissioners. All accounting policies and practices were found to be consistent and clear, with no deficits found during the audit. There were no findings of fraud or illegal acts.

Agenda Item: Discussion FY2026-2027 Budget
Chief Stone touches on a couple updates and ideas in relation to what the Board of Fire Commissioners can expect to see with the upcoming Draft Budget that will be presented to them this year. Allowing a seamless line of communication with the Commissioners so they are able to understand the vision and idea behind how the budget has been restructured to align with the recent changes in revenue, and the need to keep up with the community's needs as it continues to grow.

Agenda Item: Station 36 Project Status
Chief Stone provides a timeline update to the Board of Fire Commissioners that provided a recap and an outline of what is to come with the current standings of the Station 36 project.

Chief's Report

Next Meeting Next meeting will be held on July 14, 2026, at 6:00 P.M. at the Administrative Building at 1322 College Pkwy. Gulf Breeze, Fl 32563.

Adjourn: *Commissioner Delp made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. All were in favor, motion carried. The meeting adjourned at 7:30 PM*

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Neal Carter, Chairman **Date**

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Bob Murphy, Secretary **Date**